

**TMX IAMC Meeting
Record of Decisions**
Holiday Inn and Suites, North Vancouver, BC
August 2 and 3, 2017 | 9 a.m. – 5 p.m.

RECORD OF DECISIONS

1. COMMITTEE INTERNAL OPERATIONS AND ADMINISTRATION

1.1 Grants and Contributions Program Guide

- Please submit any additional input to help determine the IAMC priorities that will guide the IAMC Grants and Contributions program to Vananh Nguyen prior to August 28. Key priorities identified at the meeting were Indigenous Community Capacity, Monitoring, Technical Reviews, Communications, and Engagement.
- An update will be provided to the IAMC at the next meeting.

1.2 Honourarium

- Honourarium was approved to acknowledge the contributions of Indigenous members of the committee and subcommittees, and ensure capacity to participate on an ongoing basis. The IAMC was presented with two proposals to set the rate for honourarium for the term of their membership. It selected the proposal that set the rate at \$500 per day for Committee meetings based on the proposed meeting schedule. It was identified that this support would be established through the IAMC contribution program, effective as of the date of the decision.
- Indigenous IAMC members were asked to confirm the organizations that will be the recipient of contribution agreements related to their honouraria and travel reimbursements for the term of their membership.
- Secretariat staff will table the draft honouraria policy that outline guidelines to determine the eligibility of other activities at the next meeting.
- Please provide Vananh Nguyen with the organization and contact person to initiate this process. For any questions, please contact Vananh.

1.3 Meeting Schedules

- The next IAMC meeting will be held August 29-30 in Vancouver (Room 1902, 800 Burrard Street).
- The September meeting will be held on September 18-19 in Vancouver (location TBD). On September 20, Kinder Morgan has invited the IAMC to participate in an emergency full scale exercise and tour at the Burnaby terminal. Please advise Kinder Morgan of plans to attend.

2. INDIGENOUS CAUCUS REPORT BACK

- The Indigenous Caucus selected Chief Ernie Crey (IAMC member Fraser Valley) as co-chair.
- The Caucus decided to offer Walter Quinlan (communications manager) and Kyle Robertson (technical support) nine-month terms, with the intention of posting these opportunities externally during that time.
- The Caucus stated it would like to be able to draw on the advice of JFK Law (Tim Dickson) as needed.
- Secretariat staff will begin work on the IAMC contribution project through which these resources will be supported.

3. FEDERAL ENVIRONMENTAL AND REGULATORY REVIEWS DISCUSSION PAPER

- The IAMC supported an Indigenous Caucus submission to the federal government.
- In consideration of the short timeframe, the IAMC will engage JFK Law on a sole source contract using Committee Operating & Maintenance funds to draft the submission.
- JFK Law will circulate the response to IAMC members for feedback by August 21 and submit it to the federal government following the August 29-30 Committee meeting.
- Tim Dickson will present the submission at the next meeting.
- Participants who offered to provide input to JFK Law on the draft submission include John Konovsky (Tsleil-Waututh), Ray Cardinal (IAMC Alberta First Nations), David Lawrence (Nooaitch), and Norine Saddleback (IAMC Alberta First Nations). Caitlin Kenny (IAMC Vancouver Island – South) offered to provide Halalt's submission for information.
- NRCan and NEB will look at the Indigenous Caucus' recommendation with respect to shared decision making in the context of the commitment to section 14 of the TOR, and determine whether/how they might support that recommendation.
- The Secretariat was directed to send the discussion paper to community members to provide their own comments.

4. SUBCOMMITTEES

- The IAMC agreed to establish three subcommittees:
 - 1. Construction Monitoring**
 - Members to date: Ray Cardinal (IAMC member), Norine Saddleback (IAMC member), David Lawrence (Nooaitch), Gregg Dahl (NRCan), Don Logan (NEB).
 - Kyle Robertson will be providing technical support to this subcommittee.
 - Kinder Morgan agreed to participate on this subcommittee.
 - Additional names to participate on this subcommittee can be sent to Gregg Dahl prior to August 28.
 - The subcommittee will present a draft work plan and budget at the next meeting.
 - 2. Engagement**
 - Names to participate on this subcommittee can be sent to Cathy Chalupa prior to August 28.
 - Please send suggestions for engagement support to the TMX IAMC inbox prior to the next meeting.
 - 3. Marine**
 - Names to participate on this subcommittee can be sent to David Murray or Jacquie Béasse prior to August 28.

5. RESOURCES

- A draft job description was circulated for the Technical Advisor position within NRCan's IAMC Secretariat. Feedback on the job poster can be sent to the TMX Inbox prior to the August 29-30 meeting. This position will be posted externally to the general public. NRCan will be requesting a Committee member to participate in the selection process for the position.

6. COMMUNICATIONS

- A monthly summary with IAMC updates will be sent to the line-wide contact list. The contact list will be updated.
- The IAMC agreed it will need a website and logo/branding. The IAMC also agreed it needs to explore innovative collaborative engagement tools and technologies for document sharing, email addresses, improved efficiency, etc.
- Walter will explore options and present a draft communications work plan and budget at the next IAMC meeting.
- A working group to develop the logo will be formed and includes Chief Crey, David Heap, Tracey Friedel, James Stevenson (NEB Communications) and Jacquie Béasse (MPMO-West).

7. OTHER

- A leadership meeting between IAMC Chiefs and NRCan leadership is tentatively scheduled for August 25 in Vancouver.
- Transport Canada will share the TERMPOL Report with the IAMC. This report is a technical review of marine terminal systems and transshipment sites and contains 31 findings and 17 recommendations related to marine shipping.

8. NEXT IAMC MEETING

- The IAMC agreed to use the recommended dates from the Operations and Administration Briefing Note. The next meeting will be held on August 29-30 in Vancouver.

PARTICIPANTS

IAMC Members:

- Chief Ernie Crey (Fraser Valley)
- Chief Harvey McLeod (Okanagan)
- Chief Russ Chipps (Vancouver Island – Southeast)
- Chief Marcel Shackelly (Mid-Fraser/Thompson)
- Kristine Pearson (Vancouver Island – Western Approach)
- Caitlin Kenny (Vancouver Island – South)
- Raymond Cardinal (Alberta First Nations)
- Norine Saddleback (Alberta First Nations)
- Summer Ebinger (alternate for Michelle Wilsdon, IAMC member for Alberta First Nations)
- John Konovsky (alternate for Carleen Thomas, IAMC member for Burrard Inlet/Lower Fraser)
- Naina Sloan (Natural Resources Canada)
- Brian Chambers (National Energy Board)
- Cindy Hubbard (Transport Canada)
- Barry Jeffrey (Environment and Climate Change Canada)
- Diana Trager (Fisheries and Oceans Canada)
- David Heap (Canadian Coast Guard)

Additional Meeting Participants and Observers:

- Peter Watson (Chair and CEO, National Energy Board)
- Margaret McQuiston (National Energy Board)
- Tracy Friedel (Lac Ste. Anne Métis)
- Candice Sawchuk (Métis Nation of Alberta)
- David Lawrence (Nooaitch)
- Leona Shaw (Métis Nation of BC)
- Kyle Robertson (TMX IAMC Technical Advisor)
- Walter Quinlan (TMX IAMC Communications Manager)

Support:

- Tim Dickson (JFK Law)
- Sonia Talwar (Natural Resources Canada, Major Projects Management Office – West (MPMO-W))
- Cathy Chalupa (MPMO-W)
- Jacquie Béasse (MPMO-W)
- Chris Sheppard (MPMO-W)

Invited Presenters:

- Gregg Dahl (MPMO-W)
- Vananh Nguyen (MPMO-W)
- Sam Millar, Director General, Operations, Natural Resources Canada (MPMO)
- Ian Anderson, President, Kinder Morgan Canada
- Scott Stoness, V-P, Regulatory Affairs
- Mike Davies, V-P Marine Operations (phone)
- Regan Schlecker, Manager, Aboriginal Affairs
- Annie Korver, Lead, Employment and Training, Trans Mountain Expansion Project