**Call for Proposal Application Form**

**Indigenous Advisory and Monitoring Committee (IAMC) for the**

**Trans Mountain Expansion Project and Existing Pipeline (TMX)**

1. **Indigenous Applicant Information**

|  |
| --- |
| **Name/Legal entity requesting funds:** [add Indigenous applicant name] |
| **Contact name(s):** [add contact applicant name(s)] |
| **Email(s):** [add email(s)] |
| **Phone(s):** [add phone number(s)] |

1. **Indigenous Participant Type**

|  |
| --- |
| **Eligible recipients include the 129 Indigenous communities or organizations identified as potentially impacted by TMX – please select:** [ ]  Band (as defined in the *Indian Act*) [ ]  Indigenous government created from a self-government agreement[ ] Incorporated non-profit organization[ ] Unincorporated association, group, or organization[ ]  Trust or limited partnership |

1. **Other Funding Sources**

|  |
| --- |
| 1. **Partnerships**

**Is this application being submitted in partnership with any other groups or organizations to maximize the use of resources?**[ ]  **Yes** [ ]  **No** If yes, please list the organization(s) or group(s) represented and provide written confirmation authorizing the applicant to act on behalf of the organizations, or groups involved (i.e., written confirmation by way of email, or corporate/Band Council…etc.)*[Provide response, if applicable]*1. **Other government funding sources**

**Are funds being requested from other government source(s) for this application?** [ ]  **Yes** [ ]  **No** If yes, identify the government source(s) and amount of funding the group or organization has received, or will be receiving. *[Provide response, if applicable]*1. **Applicant in-kind or cash contributions**

**Are in-kind or cash contributions being provided for this application?** [ ]  **Yes** [ ]  **No** If yes, explain how the in-kind or cash contribution will support the project. *[Provide response, if applicable]* |

1. **Project Details**
2. Please provide a description of the planned activities and funding requirements (see Annex B: IAMC-TMX Applicant Guide – Call for Proposal Project Examples).
3. **Stream – please pick the applicable stream(s) (choose up to four):**

[ ]  Emergency Management [ ]  Indigenous Monitoring

[ ]  Marine Shipping [ ]  Socio-economic Effects

1. **Category – please confirm the application category(ies) below (choose up to three):**

[ ]  Equipment [ ]  Planning [ ]  Skills & Training

1. **Description of Activities**

Provide a project description (i.e., equipment to be purchased, or training to occur, or activity to undertake)

1. **Expected Outcomes**

Confirm deliverables – examples are provided below:

1. Equipment: the project will purchase equipment to improve the capacity in emergency management.
2. Planning: contract professional services to conduct a social, economic and/or cultural impact assessment.
3. Skills & Training: provide training to improve the capacity in Indigenous Monitoring.
4. **TMX project connection**

Provide a description of how the proposed Indigenous community project contributes/relates to IAMC-TMX program objectives.

1. **Expected Benefits – For at least one of the following indicators, please identify the numeric value of the expected outcome.**
* ***Choose a number*** *Information sharing and community discussions facilitated.*
* ***Choose a number*** *Communities with increased capacity in environmental monitoring and emergency planning.*
* ***Choose a number*** *Communities supported by the development of frameworks, plans and strategies.*
* ***Choose a number*** *Communities with increased access to employment and/or business opportunities.*
* ***Choose a number*** *People trained.*
* ***Yes/No*** *Will the project support the increased participation of women.*
* ***Yes/No*** *Will the project support the increased participation of youth.*

|  |
| --- |
| **Estimated Project Costs (Up to $49,999 including 10% administration)** |
| **Cost Category** | **Description** | **Estimated Cost** | **Maximum Allowable Cost** |
| Salaries, wages, and benefits | Brief description of cost (as identified above) | 0 | *$45,454* *(With 10% admin)**or**$49,999**(Without 10% admin)* |
| Travel expenses  | Brief description of cost (as identified above) | 0 |
| Professional and technical services | Brief description of cost (as identified above) | 0 |
| Training and skills development  | Brief description of cost (as identified above) | 0 |
| Facility/transportation rentals | Brief description of cost (as identified above) | 0 |
| Equipment and machinery costs | Brief description of cost (as identified above) | 0 |
| Hospitality, honoraria, and ceremonial costs | Brief description of cost (as identified above) | 0 |
| Administration up to 10% of the eligible expenditures | Expenses related to administration and reporting on the funding from NRCan | 0 | *$4,545* |
| **Total Funding Request:** | 0.00 | *$49,999* |

1. **Certification Declaration**

I/we hereby certify that the information provided in the attached IAMC-TMX Call for Proposal Application and all supporting documentation is true, accurate and complete. I/we understand that if any information provided in the Application is false or misleading, funding may be denied, or may be required to reimburse all or part of funding received.

I agree that **the information provided in this application is accurate to the best of my knowledge.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Given Name**[Add here] | **Family Name**[Add here] | **Title**[Add here] | **Date: (YYYY/MM/DD)**[YYY/MM/DD] |
| **Signature:** [Add here] |

**Name of person who is authorized to sign a contribution agreement on behalf of the Indigenous participant should funding be awarded. Support of the project from the Band Council or Board of Directors is required. One application (up to $49,999) can be submitted per Indigenous community or organization.**

If the application is not signed by the Chief or the organization’s authorized Financial Officer, a Board/Band Council Resolution, or an e-mail from the Chief/President (or equivalent) is required. Electronic signature is accepted.

|  |  |  |  |
| --- | --- | --- | --- |
| **Given Name**[Add here] | **Family Name**[Add here] | **Title**[Add here] | **Date: (YYYY/MM/DD)**[YYY/MM/DD] |
| **Signature:** [Add here] |

**Please submit this completed application along with any questions to the IAMC-TMX inbox:**

**tmxcommittee-comitetmx@nrcan-rncan.gc.ca**

**Annex A: 2023/2024 IAMC-TMX Call for Proposal Funding Details**

The IAMC-TMX Committee has $3.5M available for Indigenous communities and organizations to respond to the impacts of TMX, in accordance with the Committee’s focus areas: Emergency Management, Indigenous Monitoring, Marine Shipping and Socio-economic Effects.

Each request has a funding maximum of up to $49,999, which will support up to 70 community projects. Important details related to this Call for Proposal for community projects is provided below:

* To align with the Committee’s priority of reaching as many communities as possible one application (up to $49,999) can be submitted per Indigenous community or organization.
* Eligible Recipients are the 129 Indigenous communities potentially impacted by TMX.
* Tribal Councils or Not-For-Profit organizations are also eligible to receive funding if they are applying on behalf of the 129 potentially impacted Indigenous communities. Written support of the project from the Band Council or Board of Directors is required.
* Applications will be approved on an ongoing basis until the funding is fully expended.
* Conditional approval is sent via email from NRCan following subcommittee endorsement. The Eligible Expenditure period occurs from the conditional approval date (via email) to March 31, 2024.
* A 100% advance with a 10% holdback will be provided following a fully signed contribution agreement (i.e. community and NRCan).
* One claim and one final report are due on May 31, 2024.
* All Contribution Agreements are Fixed Funding.

**Annex B: IAMC-TMX Applicant Guide – Call for Proposal Project Examples**

Eligible project examples are provided for reference and are not limited to the list below. Youth focused activities are a specific priority that the Committee would like to highlight within the three focus areas of Planning, Equipment, Skills & Training. This is being done in response to Elder advice. The definition of Elder and youth is determined by each Indigenous community.

|  |
| --- |
| **Indigenous Monitoring Examples** |
| **Focus Area 1: Planning Activities** | **Focus Area 2: Equipment Purchase(s)** | **Focus Area 3: Skills & Training** |
| * Indigenous, environmental and/or safety monitoring needs analysis
* Land use planning
* Skills and training needs assessment, in relation to the construction and operational phases of
* TMX (may include apprenticeships, cultural training and accredited training)
* Traditional land use studies
* Elder/community Indigenous monitoring engagement
* Protocol development for protection of Sites of Indigenous Significance
* Occupational Health and Safety needs assessment
* Impact assessments/Aquatic/restoration studies
* **Youth** sights of Indigenous significance visits
* Elder/**youth** knowledge sharing
* **Youth** energy literacy or field trips
* Participatory **youth** mapping exercises
 | * Personal Protective Equipment (e.g., CAS approved hardhat, safety glasses, fire retardant
* clothing, ankle high safety boots, etc.)
* GPS
* Drone for data collection
* Satellite phones or other communication devices that may be utilized without internet
* Tablets for data collection and drafting reports
* Water quality measuring devises (e.g., water probes)
* Vehicles to support Indigenous Monitoring, including relevant safety features and equipment (e.g. truck, quad, snowmobile)
* **Youth** equipment to support participation and/or training in Indigenous monitoring
 | * Indigenous participation in skills or training opportunities related to Indigenous Monitoring
* **Youth** aquatic or terrestrial monitoring programming (aquatic invertebrate, species at risk, invasive species etc.)
* Participatory **youth** mapping training
 |

|  |
| --- |
| **Emergency Management Examples** |
| **Focus Area 1: Planning Activities** | **Focus Area 2: Equipment Purchase(s)** | **Focus Area 3: Skills & Training** |
| * Develop, review, update and/or renew community Emergency Response Plan
* Emergency response needs analysis
* Hazard, Risk, Vulnerability Assessments
* Pre-planning, organization and preparation to allow a community to be organized to activate emergency management and response plans
* Develop pandemic emergency plans, for inclusion in Emergency Response Plan
* **Youth** first aid or emergency management activities
 | * Personal Protective Equipment (e.g., CAS approved hardhat, safety glasses, fire retardant
* clothing, ankle high safety boots, etc.)
* GPS
* Drone for data collection
* Satellite phones or other communication devices that may be utilized without internet
* Tablets for data collection and drafting reports
* Water quality measuring devises (e.g., water probes)
* Vehicles to support Indigenous Monitoring, including relevant safety features and equipment (e.g., truck, quad, snowmobile)
* **Youth** equipment to support participation and/or training in Indigenous monitoring
 | * Indigenous participation in skills or training opportunities related to Indigenous Monitoring
* **Youth** aquatic or terrestrial monitoring programming (aquatic invertebrate, species at risk, invasive species etc.)
* Participatory **youth** mapping training
 |

|  |
| --- |
| **Marine Shipping Examples** |
| **Focus Area 1: Planning Activities** | **Focus Area 2: Equipment Purchase(s)** | **Focus Area 3: Skills & Training** |
| * Developing emergency response plans
* Updating emergency response plans
* Data collection to assist in response planning
* Drills or exercises to ensure the efficacy of response plans
* **Youth**/Elder knowledge sharing/exchange
* **Youth** marine environment workshops /activities
* **Youth** engagement in marine interests
 | * Radio-telecommunication system
* Generators
* Sea cans and emergency supplies
* Spill kits
* Emergency response vessel
* GPS units
* Satellite phones
* First aid supplies
* Other such equipment communities deem necessary to be fully prepared to respond and recover.
* **Youth** equipment to support participation and/or training in marine related opportunities
 | * Emergency management training
* Incident Command System training
* Other training and skill development communities deem necessary to build and/or enhance this capacity within communities.
* **Youth** training programs (bullying, race or gender-based harassment, human trafficking, drugs and alcohol, cultural safety etc.)
* **Youth** based diving or aquatic safety programs
 |

|  |
| --- |
| **Socio-Economic Effects Examples**  |
| **Focus Area 1: Planning Activities** | **Focus Area 2: Equipment Purchase(s)** | **Focus Area 3: Skills & Training** |
| * Economic/Business development planning and/or scan
* Employment/training needs assessment
* Community Response Plans to domestic violence, sexual harassment, sexual assault, racism
* Socio-economic and/or cultural impact assessment of TMX (e.g., a study of how the community is/has been affected by the project)
* Cultural Awareness training (production of videos, training materials, documents, etc.)
* Community-led Socio-economic Monitoring Framework (e.g., identifying priority indicators for tracking by a community)
* Community health and well-being studies (e.g. intervention mapping to address social and economic factors impacting indigenous people’s health)
* Heritage resource studies or workshops (e.g. identifying heritage values and developing a heritage register)
* Infrastructure (e.g. housing, transportation) and services (e.g. health) impact and needs assessments
* **Youth**/Elder knowledge sharing/exchange
* **Youth** wellness workshops/ **youth** engagement in socioeconomic interests
 | * Equipment/software to support Community Response Initiatives or Socio-Economic Monitoring (e.g. software, computers, tablets, databases, safety applications)
* Equipment to support Communities overcoming barriers to accessing economic benefits suchas employment and career development opportunities (e.g., community transportation,computers)
* **Youth** equipment to support participation and/or training in socio-economic related opportunities
* Resources for **youth** to support learning language and other cultural or socioeconomic needs
 | * Training on community safety and situational awareness
* Training on personal financial management
* Career development/mentorship programs
* **Youth** training programs (bullying, race or gender based harassment, human trafficking, drugs and alcohol, cultural safety etc.)
 |